

Mid-Continent Public Libraries Headquarters RFQ – Response to Questions

May 8, 2024

- Q1. What is the schedule for the programming and test fit phase?
- A1. There is no specific schedule for this phase as much of it depends on the number and type of property options the design firms are requested to study and estimate. The goal is to come back to the MCPL board with the findings of these studies by December 31, 2024
- Q2. What is existing square footage of MCPL's headquarters?
- A2. Administrative Headquarters = 51,220 sq ft. | Facilities Department = 6,800 sq ft. | Warehouse 10,000 sq ft.
- Q3. What is the anticipated budget for this project?
- A3. It will depend on what MCPL decides to do. Building on a new site might be more costly than to renovate an existing building. The goal is to work together with the selected design firm to arrive at the proper budget.
- Q4. Is there an anticipated timeline or start date for the project? The answer to this question will help us formulate the requested staffing chart showing key personnel and their proposed duration on the project.
- A4. We'd like to begin within 30-60 days of selecting a firm. See A1 above.
- Q5. Have the MEP systems in the current building been comprehensively upgraded in recent years? New MEP systems are often the most disruptive & expensive part of upgrading older structures. If the MEP analysis will be an important component of the conditions assessment, we wish to include our MEP consultants in our response.
- A5. No major upgrades in recent years. We just completed a maintenance study of 24 locations that recommends approximately \$6.5 million in general maintenance of HQ (HVAC, Fire Suppression, Roofing etc.) over the next 5-10 years.
- Q6. Please clarify Section 3.0 of the RFQ related to fee proposals.
- A6. Please see attached revised RFQ Revision 1, dated May 8, 2024, Section 3.0 highlighted in yellow.