MCPL/Lawn Maintenance & Landscape Service
John E. Greene

SECTION 00100

REQUEST FOR PROPOSAL

OWNER: Mid-Continent Public Library (MCPL)
15616 East US 24 Highway
Independence, Missouri 64050-2057

PROJECT: Lawn Maintenance & Landscape Service for a three (3) year term starting in the Spring of 2021 and ending in the Fall of 2023.

Contractors are invited to submit proposals, on Bid Forms provided for a General Contract under seal to Owner, at the main receptionist desk at the office of the Owner no later than: 11:00 A.M. CST, Friday, December 11, 2020. Bids received after this time will not be accepted. A pre-bid meeting will be held through video conference call on Wednesday, November 18, 2020 at 8:00 A.M. CST. Attendance is highly suggested and might be a deciding factor for bid acceptance. Video conference invites will be sent out prior to meeting.

Complete bid documents may be obtained from John E. Greene, Grounds and Landscape Coordinator, or can be downloaded from the MCPL web site at: http://www.mymcpl.org/about-us/requests-proposal

Bidders are requested to visit each site at their convenience. However, questions about the scope are not to be directed to the managers and/or staff of the facilities. All questions should be directed to John E. Greene. direct office line is (816) 541-0353 or you may send an email to jgreene@mymcpl.org.

Bids will be awarded by area (North and/or South) and NOT individually. The bid opening will be conducted at the office of the Owner at 11:15 A.M. CST, December 18, 2020. Bidders are welcome to attend the bid opening if they prefer. All bidders will be informed of the bid amounts. Depending on the number of qualified bidders, post-bidding interviews might be performed to assist in determining the winning participant/s.

Requested Product or Service:

Mid-Continent Public Library will be issuing a three-year contract (reviewed and renewed each calendar year based upon performance) for lawn care and landscaping subject to annual budget approval, beginning April of 2021. The library will be accepting bids for one or both areas.
**North Area:**

Boardwalk, Parkville, Platte City, Riverside, Smithville (vacant branch), Smithville (new branch), Camden Point, Dearborn, Edgerton, Weston, Antioch, Claycomo, Liberty, North Oak, Excelsior Springs, Kearney, Withers and Woodneath.

**South Area:**

Administrative Headquarters Complex, East Lee’s Summit, North Independence, Midwest Genealogy Center, South Independence, Blue Springs North, Blue Springs South, Blue Springs Warehouse, Buckner, Oak Grove, Blue Ridge, Colbern Road, Grandview, Lee’s Summit, Raytown, Red Bridge, and Lone Jack.

**Basic Landscaping Guidelines:**

**Mowing of Properties:** Library properties shall be mowed to less than three inches in height on a regular basis during the growing season (April through October) and at least twice each month in March and November. All areas behind fences, including AC Unit enclosers, and to the edge of Library property shall be mowed. Additional mowing, if needed and approved by the Owner, may be invoiced separately. Sidewalks, parking lots, and curbs shall be edged each time the lawn is mowed.

**Debris Removal:** Leaves, grass clippings, twigs/small tree limbs, and other trash, including litter, shall be removed from the property. All debris from mowing/trimming edging shall be swept or blown from sidewalks, parking areas, and AC Unit enclosers.

**Tree and Shrub Trimmings** Trees and shrubs shall be trimmed as necessary to maintain vigor, shape, and aesthetics of growth canopy. Trees and Shrubs shall be trimmed as necessary to keep clear of walkways, parking areas, building walls/rooftops, and/or mowing equipment operation.

**Herbaceous Perennials and Ornamental Grasses:** Herbaceous perennials and ornamental grasses shall be trimmed in late fall or early spring.
**Weed Control:** Lawn areas shall be treated with a sprayable, selective, post-emergent herbicide (2,4D) using Integrated Pest Management Strategy. Flower beds must always be kept free of post-emergent weeds through use of either herbicide spray methods and/or hand weeding throughout the growing season. Driveways, parking areas, and sidewalks shall be treated with a non-selective, broadleaf weed herbicide to prevent unwanted growth. **We will require MSDS sheets for all chemicals used in the treatment process.**

**Fertilizing:** Flower beds and lawns shall be fertilized twice a year unless noted otherwise. Lawns may require a combination of aerating, seeding, and additional fertilizing at several branch locations. (These will be noted on bid form)

**Spring and Fall Cleanup:** There shall be a full-scale cleanup of each property performed twice per year, once in the Spring and again in the Fall. This involves removing or mulching up of leaves, cleaning up trees and shrubs, weeding and trash removal. Charging irrigation systems in the Spring and winterizing in the Fall

**Other:** All shrubs, trees and hedges shall be free of dead frost/cold-damaged branches by May 1st of each year. Removal of dead and dying plants shall be performed by the contractor. Additional flowers or shrubs, if requested by the Owner, may be invoiced separately. Mulch is to be provided by the contractor and applied under bushes, shrubs, tree rings, shrub beds, hedges and all other areas in a manner that leaves the area at a uniform three (3”) inch depth.
**Basis for Award of Contract**

MCPL follows the rules and regulations of the State of Missouri pertaining to political subdivisions and follows the purchasing policies established by the Board of Trustees.

MCPL is considered a tax-exempt entity. A Missouri Tax Letter and Tax-Exempt Certificate will be provided to the Contractor upon request.

The Owner reserves the right to accept or reject any and/or all bids based on best interest of the Owner and the Public it serves, and to waive any or all informalities in bids. No bids may be withdrawn for a period of thirty (30) days after the specified time for receipt of bids.

It is the Owner’s intent to award a contract on or before **Monday, January 18, 2021**.

MCPL will make the award to the lowest and/or best bid. In determining the lowest and/or best bid, the Library will consider other factors besides price. These factors shall include, but not be limited to: the experience and reputation of the bidder, any previous business dealings which the bidder has had with the library; and the quality and adaptability of the supplies, equipment, or contractual services which are bid to the particular use required.

**Equal Opportunity**

Mid-Continent Public Library is committed to Equal Opportunity. The respondent will not discriminate against any employee or applicant because of race, color, religion, sex or national origin. The respondent agrees to comply with the Fair Labor Standards Act, Fair Employment Practices, Equal Opportunity Act and other applicable State and Federal laws.

All questions should be directed to John E. Greene, Grounds and Landscape Coordinator, for Mid-Continent Public Library. Email – jgreene@mymcpl.org, Direct office line – (816) 503-4113, Cell – (816) 541-0353

**Documentation**

The successful bidder will be required to submit the following documents before any work can be performed:

1. Current Certificate of Liability Insurance (Attachment I)
2. Affidavit of Compliance with Missouri E-Verify on Contractor’s letterhead (Attachment II)
3. Affidavit of Compliance with Sec 290.550 to 290.580 R.S.Mo., ET Seq. (Attachment III)
4. MSDS sheets pertaining to any chemicals used in lawn care operation

Before any payments can be made, the contractor must also submit the following:

1. Form W-9 for Taxpayer Identification
2. New Vendor Application

Official Affidavits and New Vendor Application will be provided by the Owner to the successful Bidder.
Attachment 1

INSURANCE REQUIREMENTS FOR LAWN MAINTENANCE CONTRACTORS FOR
MID-CONTINENT PUBLIC LIBRARY #3

An acceptable Certificate of Liability Insurance with a minimum of the following limits:

GENERAL LIABILITY

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Aggregate</td>
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</tr>
<tr>
<td>Products Completed Operations Aggregate</td>
<td>2,000,000</td>
</tr>
<tr>
<td>Personal and Advertising Injury Each Occurrence</td>
<td>1,000,000</td>
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<tr>
<td>Fire Legal Liability</td>
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<tr>
<td>Medical Payments</td>
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AUTO LIABILITY

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMBINED SINGLE LIMIT</td>
<td>1,000,000</td>
</tr>
</tbody>
</table>

WORKERS COMPENSATION 100,000/100,000/500,000

The Certificate Holder shall be an Additional Insured on a Primary Basis for the General Liability Coverages. A 30-day cancellation notice is required.

The Certificate Holder shall be:

Mid-Continental Public Library District #3
Attn: Qun Fang
15616 East US 24 Highway
Independence, MO 64050
Fax 816-521-7253
SAMPLE AFFIDAVIT
(To be printed on the contractor’s letterhead)
Copy and paste the information below to your company letterhead.

I hereby recognize that Mid-Continent Public Library is a political subdivision of the State of Missouri, and this contract is subject to the laws and regulations of the State governing its contracts, specifically including RSMo Sec. 285.530.2. Pursuant to that section, this contract is contingent on my affirmation to Mid-Continent Public Library that we have enrolled and are currently participating in a federal work authorization program with respect to the employees working in connection with the services to be provided to Mid-Continent Public Library pursuant to this contract and that we do not knowingly employ any person who is an unauthorized alien in connection with the provision of those services.

On behalf of the company designated below, I do hereby affirm compliance.

Further affiant sayeth naught.

__________________________________________
Signature

__________________________________________
Printed Name

__________________________________________
Title

__________________________________________
Company

__________________________________________
City, State, Zip

__________________________________________
Date

__________________________________________
Contract Term

Subscribed and sworn to before me this__________ day of____________, __________.

__________________________________________ Notary Public

My Appointment Expires:

__________________________________________

For more information on how to sign up for the federal work authorization program mandated by RSMo Section 285.530.2., please visit the following website.

https://www.uscis.gov/e-verify
Affidavit of Compliance with Section 290.550 to 290.580 R.S.Mo., ET Seq.
Effective August 28, 2010

STATE OF _______________ )
COUNTY OF _______________

Before me, the undersigned Notary Public, in and for the County of _______________,
State of _______________, personally appeared ______________________ (Name)
Who is ______________________ (Title) of ______________________ (Name of company), (a corporation), (a partnership), (a sole proprietorship), (a limited liability company), and is authorized to make this affidavit, and being duly sworn upon oath deposes and says as follows:

(1) "Laborers from nonrestrictive states", persons who are residents of a state which has not enacted state laws restricting Missouri laborers from working on public works projects in that state, as determined by the labor and industrial relations commission;
(2) "Missouri laborer", any person who has resided in Missouri for at least thirty days and intends to become or remain a Missouri resident;
(3) "A period of excessive unemployment", any month immediately following two consecutive calendar months during which the level of unemployment in the state has exceeded five percent as measured by the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures;
(4) "Public works", projects defined as public works pursuant to section 290.210.

The terms in the affidavit shall have the meaning set forth in Sections 290.550 to 290.580 R.S.Mo., et seq.

________________________
Signature

Name: ______________________

Subscribed and sworn to before me this ___ day of _______________. ____________.

________________________
Notary Public

My commission expires: __________________
SECTION 00400

NORTH AREA BID FORM

OWNER: Mid-Continent Public Library
15616 East US 24 Highway
Independence, Missouri 64050-2057

PROJECT: Lawn Maintenance & Landscaping Service for a three (3) year term starting in the Spring of 2021 and ending in the Fall of 2023.

FROM (Company Name)
(Address)
(Telephone)

The Bidder, having examined Bidding Documents prepared by Owner and having personally inspected the actual location/s of Work and local sources of supply, is confident of quantities and conditions, and understands that in signing this Bid, the right to plead misunderstandings regarding same is waived.

The Bidder acknowledges receipt of Addenda Nos. through inclusive, and has considered requirements of Addenda and incorporated these requirements and all cost thereto in Bid.

The Bidder agrees that the Owner reserves the right to make the award to the lowest and/or best bid. In determining the lowest and/or best bid, the Library will consider other factors besides price. These factors shall include, but not be limited to: the experience and reputation of the bidder, any previous business dealings which the bidder has had with the library; and the quality and adaptability of the supplies, equipment, or contractual services which are bid to the particular use required.

The Bidder agrees that the Owner reserves the right to accept or reject any or all Bids, Alternates, or Unit Prices, to reject a Bid not accompanied by required bid security or by data required by Bidding Documents, to reject a Bid which is in any way incomplete or irregular, and to waive irregularities in Bids received and minor discrepancies in bidding procedures.

The Bidder agrees, if awarded a Contract, to enter into a Contract with the Owner on the terms stated in the Bid Solicitation and Job Scope and to furnish required insurance certificates and sworn affidavits of compliance with local and state requirements.
BASE BID AMOUNTS FOR NORTH AREA

BASE BID CRITERIA:

Base bid per branch is to include the following maintenance:

- Two (2) Full-scale Cleanups (leaf removal, branch cleanup, weeding, pruning and/or trimming): (1) Spring & (1) Fall
- Startup (Spring) and Winterization (Fall) of Irrigation System
- Thirty (30) Weekly Lawn Cuttings (weather permitting)
- Two (2) Fertilizer Treatments for Lawn: (1) Spring and (1) Fall
- Two (2) Fertilizer Treatments for Landscape Beds: (1) Spring and (1) Fall
- Three (3) Tree, Shrub, and Trimmings: (1) Spring, (1) Summer, and (1) Fall
- One (1) Herbaceous Perennial Trimmings: (1) Early Spring or Late Fall
- One (1) Ornamental Grass Trimmings: (1) Early Spring or Late Fall
- One (1) Mulch Application: (1) Spring
- Ten (8) Weed Controls in Flower/Landscape Beds (spray application, hand-pulling, or both per location)
- Two (2) Weed Controls for Lawn (post-emergent, selective herbicide, spray applications): (1) May and (1) June

Flat rate fees will be applied each time a branch requests leaf removal or weed removal. This is an inclusive charge regardless of man hours.

Antioch Branch, 6060 North Chestnut Avenue, Gladstone, MO 64119

+ The lump sum of _______________________________ Dollars

($______________________________).

Flat rate for leaf removal _______________________________ Dollars

($______________________________).

Flat rate for weed removal in landscape bed(s) _______________________________ Dollars

($______________________________).

+ Regular Maintenance Schedule for this Location in Addition to Base Schedule Includes:

- One (1) Lawn aerating and seeding application in fall
- Two (2) Fertilizer applications, including lime (under trees), of lawn in early spring and late fall
- Five (5) Herbicide applications and/or hand-removal of weeds in rock garden above parking lot

Flat rate for weed control and/or removal in rock garden about parking lot ___________________ Dollars

($______________________________).
**Boardwalk Branch, 8656 North Ambassador Drive, Kansas City, MO 64154**

The lump sum of ____________________________ Dollars ($______________________).

Flat rate for leaf removal ____________________________ Dollars ($______________________).

Flat rate for weed removal in landscape bed(s) ____________________________ Dollars ($______________________).

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**Camden Point Branch, 401 Hardesty Street, Camden Point, MO 64018**

The lump sum of ____________________________ Dollars ($______________________).

Flat rate for leaf removal ____________________________ Dollars ($______________________).

Flat rate for weed removal in landscape(s) ____________________________ Dollars ($______________________).
Claycomo Branch, 309 Northeast 69 Highway, Claycomo, MO 64119

The lump sum of _______________________________ Dollars
($______________________________).  

Flat rate for leaf removal _______________________________ Dollars
($______________________________).  

Flat rate for weed removal in landscape bed(s) _______________________________ Dollars
($______________________________).  

Dearborn Branch, 206 Maple Leaf Avenue, Dearborn, MO 64439

The lump sum of _______________________________ Dollars
($______________________________).  

Flat rate for leaf removal _______________________________ Dollars
($______________________________).  

Flat rate for weed removal in landscape bed(s) _______________________________ Dollars
($______________________________).
**Edgerton Branch**, 404 Frank Street, Edgerton, MO 64444

The lump sum of $______________________________ Dollars

($______________________________).

Flat rate for leaf removal $______________________________ Dollars

($______________________________).

Flat rate for weed removal in landscape bed(s) $______________________________ Dollars

($______________________________).

**Excelsior Springs Branch**, 1460 Kearney Road, Excelsior Springs, MO 64024

The lump sum of $______________________________ Dollars

($______________________________).

Flat rate for leaf removal $______________________________ Dollars

($______________________________).

Flat rate for weed removal in landscape bed(s) $______________________________ Dollars

($______________________________).

**Kearney Branch**, 100 South Platte Clay Way, Kearney, MO 64060

+ The lump sum of $______________________________ Dollars

($______________________________).

Flat rate for leaf removal $______________________________ Dollars

($______________________________).

Flat rate for weed removal in landscape bed(s) $______________________________ Dollars

($______________________________).

+ **Regular Maintenance Schedule for this Location in Addition to Base Schedule Includes:**

  • One (1) Lawn aerating and seeding in fall
Liberty Branch, 1000 Kent Street, Liberty, MO 64068

The lump sum of ________________________________ Dollars
($______________________________).

Flat rate for leaf removal ________________________________ Dollars
($______________________________).

Flat rate for weed removal in landscape bed(s) ________________________________ Dollars
($______________________________).

+Branch location does not have Irrigation System

North Oak Branch, 8700 North Oak Trafficway, Kansas City, MO 64155

The lump sum of ________________________________ Dollars
($______________________________).

Flat rate for leaf removal ________________________________ Dollars
($______________________________).

Flat rate for weed removal in landscape bed(s) ________________________________ Dollars
($______________________________).

Parkville Branch, 8815 Tom Watson Parkway, Parkville, MO 64152

The lump sum of ________________________________ Dollars
($______________________________).

Flat rate for leaf removal ________________________________ Dollars
($______________________________).

Flat rate for weed removal in landscape bed(s) ________________________________ Dollars
($______________________________).
Platte City Branch, 2702 Northwest Prairie View Road, Platte City, MO 64079

* The lump sum of ________________________________ Dollars

($_______________________________).

Flat rate for leaf removal ________________________________ Dollars

($_______________________________).

Flat rate for weed removal in landscape bed(s) ________________________________ Dollars

($_______________________________).

* Regular Maintenance Schedule for this Location in Addition to Base Schedule Includes:

* Two (2) Mow cuttings per month of large field and easement parcel (next to YMCA)
* One (1) Lawn aerating and seeding application in fall
* One (1) Application of weed-free mulch to promote microbial activity in two (2) bioretention basins annually
* We would like to explore possibility of weed control for the field area (see below).
* Two (2) Fertilizer applications of lawn in early spring and late fall

Cost for soil analysis of field ________________________________ Dollars

($_______________________________).

Cost for two (2) fertilization/weed control ________________________________ Dollars

($_______________________________).

Amounts directly above will be considered an addition to the base bid amount for this property.

Riverside Branch, 2700 Northwest Vivion Road, Riverside, MO 64150

The lump sum of ________________________________ Dollars

($_______________________________).

Flat rate for leaf removal ________________________________ Dollars

($_______________________________).

Flat rate for weed removal in landscape bed(s) ________________________________ Dollars

($_______________________________).

Branch Location does not have Irrigation System
Smithville (vacated property), 205 Richardson Street, Smithville, MO 64089

The lump sum of $_________________________ Dollars.

+Branch Location does not have Irrigation System

Smithville Branch, 120 Richardson Street, Smithville, MO 64089

* The lump sum of $_________________________ Dollars.

Flat rate for leaf removal $_________________________ Dollars.

Flat rate for landscape bed weed removal $_________________________ Dollars.

* Regular Maintenance Schedule for this Location in Addition to Base Schedule Includes:

* One (1) Mowing per month of large field on south side of Richardson Street
* One (1) Lawn aerating and seeding application in fall
* Two (2) Lawn Fertilizer applications including the portion of the property near easement north of Richardson Street in early spring and late fall.
* Two (2) Post-emergent, selective herbicide, spray applications of the portion of the property near easement north of Richardson Street: One (1) May and One (1) June
* Two (2) Fertilizer applications of lawn in early spring and late fall

Weston Branch, 18204 Library Drive, Weston, MO 64098

The lump sum of $_________________________ Dollars.

Flat rate for leaf removal $_________________________ Dollars.

Flat rate for weed removal landscape bed(s) $_________________________ Dollars.
Woodneath Library Center, 8900 Northeast Flintlock Road, Kansas City, MO 64157

* The lump sum of ____________________________________________________________ Dollars

($___________________________________________________________).

Flat rate for leaf removal ________________________________________________ Dollars

($___________________________________________________________).

Flat rate for weed removal in landscape bed(s) ________________________________________ Dollars

($___________________________________________________________).

* **Regular Maintenance Schedule for this Location in Addition to Base Schedule**: Include a 60” cut along both sides of the walking trail in the north and south fields. Regular mowing also to include a 60” cut on the inside of the west property boundary fence. Includes:

* One (1) Mowing of the south field per month
* One (1) Mowing of the buffalo grass in the northeast corner per month
* One (1) Mowing of the back property, west of the creek per month
* One (1) Mulch application of weed-free mulch to promote microbial activity in two (2) bioretention basins
* One (1) Lawn aerating and seeding application in fall
* Four (4) Fertilizer applications per season of the basic mowing area around the library and historic home as well as the traffic circle: One (1) April, One (1) May, One (1) September, and One (1) October
* Four (4) Fertilizer applications buffalo grass in northeast section, south field east of the creek and west field west of the creek: One (1) April, One (1) May, One (1) September, and One (1) October

Withers Branch, 1665 South Withers Road, Liberty, MO 64068

The lump sum___________________________________________________________ Dollars

($___________________________________________________________)

Flat rate for leaf removal______________________________________________________Dollars

($___________________________________________________________)

Flat rate for weed removal in landscape bed(s) ____________________________________________ Dollars

($___________________________________________________________)
BASE BID TOTAL FOR NORTH AREA

The lump sum of ____________________________ Dollars
($______________________________).

Rate Total for leaf removal ____________________________ Dollars
($______________________________).

Rate Total for weed removal in landscape beds ____________________________ Dollars
($______________________________).
Respectfully submitted,

Name of Corporation or Business

Title of Officer

President or Officer Signature

Printed Name

Address for Communications

Date: ________________________________

1. Incorporated under the laws of the State of:

____________________________________

2. Licensed to do business in the State of Missouri:

Yes_______ No_______ (check one)

(Attest)

____________________________________Secretary
(Seal)
SECTION 00400
SOUTH AREA BID FORM

OWNER: Mid-Continent Public Library
15616 East US 24 Highway
Independence, Missouri 64050-2057

PROJECT: Lawn Maintenance & Landscaping Service for a
three (3) year term starting in the Spring of 2018
and ending in the Fall of 2020.

FROM (Company Name) __________________________________________

(Address) ______________________________________________________

(Telephone) ________________________________

The Bidder, having examined Bidding Documents prepared by Owner and having personally inspected the actual location/s
of Work and local sources of supply, is confident of quantities and conditions, and understands that in signing this Bid, the
right to plead misunderstandings regarding same is waived.

The Bidder acknowledges receipt of Addenda Nos. through inclusive, and has considered requirements of
Addenda and incorporated these requirements and all cost thereto in Bid.

The Bidder agrees that the Owner reserves the right to make the award to the lowest and/or best bid. In determining the
lowest and/or best bid, the Library will consider other factors besides price. These factors shall include, but not be limited
to: the experience and reputation of the bidder, any previous business dealings which the bidder has had with the library;
and the quality and adaptability of the supplies, equipment, or contractual services which are bid to the particular use
required.

The Bidder agrees that the Owner reserves the right to accept or reject any or all Bids, Alternates, or Unit Prices, to
reject a Bid not accompanied by required bid security or by data required by Bidding Documents, to reject a Bid which is
in any way incomplete or irregular, and to waive irregularities in Bids received and minor discrepancies in bidding
procedures.

The Bidder agrees, if awarded a Contract, to enter into a Contract with the Owner on the terms stated in the Bid
Solicitation and Job Scope and to furnish required insurance certificates and sworn affidavits of compliance with local and
state requirements.
BASE BID AMOUNTS FOR SOUTH AREA

BASE BID CRITERIA:

Base bid per branch is to include the following maintenance:

- Two (2) Full-scale Cleanups (leaf removal, branch cleanup, weeding, and trimming: (1) Spring & (1) Fall
- Startup (Spring) and Winterization (Fall) of Irrigation System
- Thirty (30) Weekly Lawn Cuttings
- Two (2) Fertilizer treatments for Lawn: (1) Spring and (1) Fall
- Two (2) Fertilizer treatments for Landscape Beds: (1) Spring and (1) Fall
- Three (3) Tree and Shrub Trimmings: (1) Spring, (1) Summer, (1) Fall
- One (1) Herbaceous Perennial Trimmings: (1) Early Spring or Late Fall
- One (1) Ornamental Grasses Trimmings: (1) Early Spring or Late Fall
- One (1) Mulch Application: (1) Spring
- Ten (8) Weed Control in Flower/Landscape Beds (spray application, hand-pulling, or both, per location)
- Two (2) Weed Control for Lawn (post-emergent, select herbicide, spray applications: (1) May and (1) June

Flat rate fees will be applied each time a branch requests leaf removal or weed removal. This is an inclusive charge regardless of man hours.

Administrative Headquarters, 15616 East US 24 Highway, Independence, MO 64050

* The lump sum of $__________________ Dollars

Flat rate for leaf removal $__________________ Dollars

Flat rate for weed removal in landscape bed(s) $__________________ Dollars

* Regular Maintenance schedule for this location in addition to base schedule includes:

- Two (2) Fertilizer applications for lawn early spring and late fall
- One (1) Lawn aerating and seeding application in fall
- One (1) Mowing (only) per month of the lot and easement south of East Mayes Road
Blue Ridge Branch, 9253 Blue Ridge Boulevard, Kansas City, MO 64138

+The lump sum of $______________Dollars

+Flat rate for leaf removal $______________Dollars

+Flat rate for landscape weed removal $______________Dollars

+Regular Maintenance Schedule for this Location in addition to base Schedule includes:

+One (1) Lawn aerating and seeding application in fall

+Two (2) Fertilizing applications of lawn in early spring and late fall
Blue Springs North Branch, 850 Northwest Hunter Drive, Blue Springs, MO 64015

+ The lump sum of ____________________________ Dollars
   ($______________________________).

Flat rate for leaf removal ____________________________ Dollars
   ($______________________________).

Flat rate for weed removal in landscape bed(s) ____________________________ Dollars
   ($______________________________).

+ Regular Maintenance Schedule for this Location in addition to Base Schedule Includes:
   * Two (2) Fertilizer applications of lawn in early spring and late fall
   * One (1) Lawn aerating and seeding in fall

Blue Springs South Branch, 2220 South 7 Highway, Blue Springs, MO 64014

+ The lump sum of ____________________________ Dollars
   ($______________________________).

Flat rate for leaf removal ____________________________ Dollars
   ($______________________________).

Flat rate for weed removal in landscape bed(s) ____________________________ Dollars
   ($______________________________).

+ Regular Maintenance Schedule for this Location in addition to Base Schedule Includes:
   * Two (2) Fertilizer applications including lime (under trees) of lawn early spring and late fall
   * One (1) Lawn aerating and seeding in fall
Blue Springs Warehouse, 900 West Meadowridge Drive, Blue Springs, MO 64015

The lump sum of ________________________________ Dollars

($) ________________________________

Flat rate for leaf removal ________________________________ Dollars

($) ________________________________

Flat rate for weed removal in landscape bed(s) ________________________________ Dollars

($) ________________________________

+Branch location does not have irrigation

Buckner Branch, 19 East Jefferson Street, Buckner, MO 64016

The lump sum of ________________________________ Dollars

($) ________________________________

Flat rate for leaf removal ________________________________ Dollars

($) ________________________________

Flat rate for weed removal in landscape bed(s) ________________________________ Dollars

($) ________________________________
Colbern Road Branch, 1000 Northeast Colbern Road, Lee's Summit, MO 64086

The lump sum of______________________________Dollars
($______________________________).

Flat rate for leaf removal______________________________Dollars
($______________________________).

Flat rate for weed removal in landscape bed(s)______________________________Dollars
($______________________________).

East Independence Branch (To-Be-Built)

The lump sum of______________________________Dollars
($______________________________).

Flat rate for leaf removal______________________________Dollars
($______________________________).

East Lee’s Summit Branch, 150 NW Oldham Parkway, Lee’s Summit, MO 64081

The lump sum of______________________________Dollars
($______________________________).

Flat rate for weed removal in landscape bed(s)______________________________Dollars
($______________________________).

Regular Maintenance Schedule for this Location in Addition to Base Schedule:

+Two (2) Fertilizer application of lawn in early spring and late fall
+One (1) Cleanout of growth in and around bioretention basin per month promoting native growth
+One (1) Lawn aerating and seeding application in fall
Grandview Branch, 12930 Booth Lane, Grandview, MO 64030

The lump sum of _______________________________ Dollars
                          ($______________________________).

Flat rate for leaf removal _______________________________ Dollars
                          ($______________________________).

Flat rate for weed removal in landscape bed(s) _______________________________ Dollars
                          ($______________________________).

Lee’s Summit Branch, 150 Northwest Oldham Parkway, Lee’s Summit, MO 64081

The lump sum of _______________________________ Dollars
                          ($______________________________).

Flat rate for leaf removal _______________________________ Dollars
                          ($______________________________).

Flat rate for weed removal in landscape bed(s) _______________________________ Dollars
                          ($______________________________).
Lee’s Summit Branch, 150 Northwest Oldham Parkway, Lee’s Summit, MO 64081

The lump sum of _______________________________ Dollars
($__________________________).

Flat rate for leaf removal _______________________________ Dollars
($__________________________).

Flat rate for weed removal in landscape bed(s) _______________________________ Dollars
($__________________________).

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Lone Jack Branch, 211 North Bynum Road, Lone Jack, MO 64070

+ The lump sum of _______________________________ Dollars
($__________________________).

Flat rate for leaf removal _______________________________ Dollars
($__________________________).

Flat rate for weed removal in landscape bed(s) _______________________________ Dollars
($__________________________).

+ Additional Maintenance Schedule for this Location in Addition to Base Schedule Includes:

* One (1) Lawn aerating and seeding application in fall
**Midwest Genealogy Center**, 3440 South Lee’s Summit Road, Independence, MO 64055

* The lump sum of ___________________________ Dollars
  ($______________________________).  

Flat rate for leaf removal ___________________________ Dollars
  ($______________________________).  

Flat rate for weed removal in landscape bed(s) ___________________________ Dollars
  ($______________________________).  

**Regular maintenance schedule for this location in addition to base schedule includes:**

* Two (2) Fertilizer applications in early spring and late fall  
* One (1) Lawn aerating and seeding in fall

**North Independence Branch**, 317 West US 24 Highway, Independence, MO 64050

The lump sum of ___________________________ Dollars
  ($______________________________).  

Flat rate for leaf removal ___________________________ Dollars
  ($______________________________).  

Flat rate for weed removal in landscape bed(s) ___________________________ Dollars
  ($______________________________).  

+Branch location does not have irrigation system
North Independence Branch, 317 West US 24 Highway, Independence, MO 64050

The lump sum of ________________________________ Dollars
($______________________________).

Flat rate for leaf removal ________________________________ Dollars
($______________________________).

Flat rate for weed removal in landscape bed(s) ________________________________ Dollars
($______________________________).

+Branch Location does not have Irrigation System

Oak Grove Branch, 2320 South Broadway, Oak Grove, MO 64075

The lump sum of ________________________________ Dollars
($______________________________).

Flat rate for leaf removal ________________________________ Dollars
($______________________________).

Flat rate for weed removal in landscape bed(s) ________________________________ Dollars
($______________________________).

Raytown Branch, 6131 Raytown Road, Raytown, MO 64133

The lump sum of ________________________________ Dollars
($______________________________).

Flat rate for leaf removal ________________________________ Dollars
($______________________________).

Flat rate for weed removal in landscape bed(s) ________________________________ Dollars
($______________________________).

+Branch Location does not have Irrigation System
Red Bridge Branch (vacated property), 11140 Locust Street, Kansas City, MO 64131

The lump sum of_____________________________ Dollars
($_____________________________).

Flat rate for leaf removal_____________________________ Dollars
($_____________________________).

Flat rate for weed removal in landscape bed(s)_____________________________ Dollars
($_____________________________).

+Branch location does not have irrigation system

South Independence Branch, 13700 East 35th Street, Independence, MO 64055

The lump sum of_____________________________ Dollars
($_____________________________).

Flat rate for leaf removal_____________________________ Dollars
($_____________________________).

Flat rate for weed removal in landscape bed(s)_____________________________ Dollars
($_____________________________).

+Branch location does not have irrigation system
BASE BID TOTAL FOR SOUTH AREA

The lump sum of ________________________________ Dollars

($__________________________________________).

Rate Total for leaf removal ________________________________ Dollars

($__________________________________________).

Rate Total for weed removal in landscape beds ________________________________ Dollars

($__________________________________________).
Respectfully submitted,

______________________________
Name of Corporation or Business

______________________________
Title of Officer

______________________________
President or Officer Signature

______________________________
Printed Name

______________________________
Address for Communications

Date: ___________________________

1. Incorporated under the laws of the State of:

   ______________________________________

2. Licensed to do business in the State of Missouri:

   Yes_______ No ________(check one)

   (Attest)

______________________________
Secretary

(Seal)